

Makerspace Policy

Marion Makes

The Marion Library Association, aka Elizabeth Taber Library, ("Library") is committed to providing a welcoming space for education, entertainment, and exploration for all. By providing a robust Makerspace for our community we aim to further our mission of connecting our patrons to tools and resources for enriching themselves and the Marion community through guided workshops and independent creative exploration opportunities.

BASICS

Designated equipment, tools, and supplies in the Makerspace are available at no charge to community members with a valid library card, generally on a first come, first served basis. The quantity of materials used by an individual patron may be limited at the Library staff's discretion and availability of materials.

The Library reserves the right to charge for excessive quantities of materials and for fabrication services such as laser cutting or 3d printing; these quantities will be determined at the sole discretion of Library Staff based on the cost and availability of materials.

Patrons may supply, at their own cost, materials to be used for personal projects. Use of such materials must be approved as appropriate for Library equipment by Library staff. Materials may be rejected if they are determined to be incompatible with Library equipment, unsafe or otherwise inappropriate. Examples of inappropriate materials may include but are not limited to; unauthorized plastics for the 3D printer, edible materials, any material determined to be hazardous for indoor use, and any material not specifically approved for use in any Library equipment.

During classes or programs, individuals may not use tools, equipment or materials that were not provided by the Library without prior authorization by Library staff.

The Library reserves the right to disallow project elements and patron-supplied materials, tools or equipment from the Makerspace. Makerspace projects are subject to Library approval; dangerous or offensive projects are prohibited including but not limited to those involving or relating to weapons, items designed to resemble weapons, offensive speech or imagery.

The Library is not responsible for any manufacturing defects or the quality of workmanship of any of the tools, materials or equipment supplied by the Library, nor is it responsible for loss or damage to personal property or files.

Patrons are responsible for handling tools and equipment in a safe and proper manner.

Patrons may be asked to pay for damages they cause to Library equipment or property if such damage is the result of improper or unauthorized use of equipment or tools.

Food and drinks are not allowed while utilizing the Makerspace.

Because the Makerspace does not have a designated physical space, patrons may not be able to use tools and equipment based on availability of workspace in the Library on a given day.

Users are expected to help the Library maintain a tidy environment by cleaning up after themselves and leaving the Makerspace tools and equipment used in good condition.

Staff may not be available to assist a patron with the Makerspace outside of designated open Makerspace hours.

Makerspace equipment and materials are not available for use within the first half-hour of Library operating hours and the last half-hour of Library operating hours.

USERS

All Makerspace users must sign the Library Makerspace Waive, Release of Liability and Terms of Use Agreement ("Waiver") before any Makerspace tools equipment or resources may be used.

For Makerspace patrons aged 16 and under, a parent or legal guardian must sign the Waiver.

Use of cutting and heat tools by patrons under the age of 16 must be supervised by an adult (excluding Library staff) who has signed a waiver and been certified in any equipment used.

The Library reserves the right to deny Makerspace access if a patron violates any part of the Makerspace policy, or for any other misuse of the space, as determined by Library staff.

The Makerspace is not intended to serve as a substitute for age-appropriate programs and craft supplies provided in the children's room or teen area. The Library reserves the right to restrict access to supplies or materials if they are not being used in the intended manner, or if patrons consume materials in a manner or at a rate that prevents other patrons from utilizing materials.

CERTIFICATION

Patrons must be certified to use the following equipment: Cricut Maker 4, Cricut Heat Presses, Sewing Machine, Embroidery Machine.

Patrons can be certified by watching training videos designated by Library staff. Certification will be noted on your waiver. Patrons may not use tools until certification is confirmed by Library Staff.

When using equipment or a tool that does not require training, patrons agree that they are capable of using that item in a safe and appropriate manner.

Approved 9/22/25